

## ENROLLMENT AGREEMENT

The O'Hara School Of Massage and Energy Therapies  
28350 Country Road 317  
, Buena Vista, CO 81211  
(303) 917-0271

*Approved and Regulated by the Colorado Department of Higher Education,  
Private Occupational School Board*

### General Information

Date \_\_\_\_\_

Student's Name \_\_\_\_\_ Address \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Bus. Phone \_\_\_\_\_

### Program/Stand Alone Course

Program/Course \_\_\_\_\_ Contact/Credit Hours or Lessons \_\_\_\_\_

Start Date \_\_\_\_\_ Estimated Completion \_\_\_\_\_

### Type of Instruction

Classroom \_\_\_ Distance Education:

### Admission Requirements

High school diploma or GED

### Tuition & Fees

Tuition	\$7550
Registration Fee	\$150
Books/Supplies/Equipment (Non-refundable)	\$1000
Total Cost of Program	<u>\$8,700</u>

**Method of Payment** (cash/check #/credit card)

### Schedule of Payments

1. A deposit of \$1,200 is due upon signing of the Enrollment Agreement, this is for reserving the student's spot in the class.
2. There are two payment options to collect the remainder of \$7500.
  - A. Payment Option 1: **\$7550** due no later than **2** weeks prior to class, payable by cash, check, or credit card.
  - B. Payment Option 2: Down payment of **\$3700** due **2** weeks prior to class, with the balance to be paid in 4 installments in the amount of **\$1250**. Tuition to be paid in full by the end of the program.

These options are available to all students.

By signing below, the student agrees to pay, The O’Hara School of Massage and Energy Therapies, the total stated tuition & fees.

The school agrees to provide the occupational training in accordance with the provisions of the school’s current Catalog Volume No. \_\_\_\_\_ Dated \_\_\_\_\_ (“Catalog”). Payment of all monies due shall be a condition of continuing enrollment. Upon satisfactory completion of all academic and skill requirements and when all financial obligations to the school have been met the school will award the Massage Therapy Program to the student.

The student and school understand that this Enrollment Agreement, WHICH INCLUDES THE REFUND POLICY, may not be amended except in writing and signed by both parties.

**Student Complaints**

Attempting to resolve any issue with the School first is strongly encouraged. The Student can do this by sending an email directly to the school at, [info@oharamessageschool.com](mailto:info@oharamessageschool.com). The principle of the school will return the email within 24 hours.

Student Complaints may be brought to the attention of the Division of Private Occupational Schools online at <http://higher.ed.colorado.gov/dpos> , 303-862-3001. There is a two-year statute of limitations for the Division to take action on a student complaint (from student’s late date of attendance).

**Refund Policy**

Students not accepted to the school are entitled to all moneys paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150.00 or 25% of the contract price which ever is less. In the case of students withdrawing after commencement of classes, the school will retain the cancellation charge plus a percentage of tuition and fees, which is based on the percentage of contact hours attended in the Program as described in the table below. The refund is based on the official date of termination or withdrawal.

Refund Table

<b>Student is entitled to upon withdrawal/termination*</b>	<b>Refund</b>
Within first 10% of program                      week 1-2	90% less cancellation charge
After 10% but within first 25% of program    weeks 3-4	75% less cancellation charge
After 25% but within first 50% of program    weeks 4-9	50% less cancellation charge
After 50% but within first 75% of program    weeks 9-15	25% less cancellation charge
After 75% week 15 [if paid in full, cancellation charge is not applicable]	NO Refund

1. The student may cancel this contract at any time prior to midnight of the third business day after signing this contract.
2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:
  - a. The date on which the school receives notice of the student’s intention to discontinue the training program; or
  - b. The date on which the student violates published school policy, which provides for termination.
  - c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.
3. The student will receive a full refund of tuition & fees paid if the school discontinues a Program/Stand Alone course within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.

4. The policy for granting credit for previous training shall not impact the refund policy.

***I HAVE RECEIVED A COPY OF THIS ENROLLMENT AGREEMENT AND A CURRENT SCHOOL CATALOG.***

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School's Approved In-state Agent

\_\_\_\_\_  
Date

***NOTICE***

**CONCERNING HOLDERS OF THIS CONTRACT: ANY HOLDER OF THIS CONSUMER CREDIT CONTRACT IS SUBJECT TO ALL CLAIMS AND DEFENSES THAT THE DEBTOR COULD ASSERT AGAINST THE SELLER OF GOODS OR SERVICES OBTAINED PURSUANT HERETO OR WITH THE PROCEEDS HEREOF. RECOVERY HEREUNDER BY THE DEBTOR SHALL NOT EXCEED AMOUNTS PAID BY THE DEBTOR HEREUNDER.**